



How I will be SMART when using technology:

- I will only use activities that a teacher or suitable adult has told or allowed me to use.
- I will protect my personal information e.g. name, address, school name, family name, photos of me
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong.
- I will tell a teacher or suitable adult if I see something that upsets me, or I think is wrong, on the screen.
- I will always take care of the computers and other equipment (e.g. i-pads).

Please sign the sticker in your child's home/school diary to show that you and your child have read, understood and agree to the rules included in the Acceptable Use Agreement.

English Martyrs Catholic Voluntary Academy



Ks2 - Pupil Acceptable Use Agreement



'Pupils should have an entitlement to safer internet access at all times'

This Acceptable Use Policy is intended to ensure our pupils are SMART users of technology

The school will ensure that pupils have good access to digital technologies to enhance their learning and will, in return, expect the pupils to agree to be responsible users.

Acceptable Use Policy Agreement:

I understand that I must use school ICT systems in a responsible way, to ensure that there is no risk to my safety or to the safety and security of the ICT systems and other users. The school has the right to monitor each person's use of ICT whilst in the school building

For my own personal safety

I will not give any personal information about myself or other when I am online (this could include names, addresses, email addresses, telephone numbers, age etc.) **S**

I will not send pictures of myself, of any kind, to anyone, unless it is directly supervised by an adult and is part of a planned activity to do with school e.g. educational links with another school. **S**

I will be aware of 'stranger danger' when I am online. **S**

I will be aware of 'stranger danger' when I am online. **M**

I will never open, download or accept messages from people I don't know. **A**

I will only use technologies and websites which my teacher and a suitable adult has told me to use. **R**

I will tell an adult in school if anyone tries to talk to me online. **T**

I will tell an adult immediately if I see anything unpleasant that makes me feel uncomfortable on the internet. **T**

I will act as I expect others to act towards me.

I will respect others' work and will not view, copy, remove or otherwise change any other user's files, without the owner's permission.

I will be polite and responsible when I communicate with others, I will not use strong, aggressive, unkind or bad language.

I will not take or show images of anyone without their permission.

I will not write, post or send anything nasty about anyone at our school. (This includes, emails, social networks and any form of mobile communication e.g. text messages - this includes doing any of these things outside school).

Safe use of technology

I will only use school devices for my school work, unless I have been given permission to by a teacher.

I will not bring any personal devices in to school unless I have been given permission by a teacher. If I bring a phone in to school I will not use it and I will store it in the school office until the end of the day. I understand that if it is found in school it will be confiscated and my parents will be asked to come to collect it.

I will not try to download or upload anything from the internet without permission.

I will not use any social media at school.

I will only use a computer or device when I have been told to or if I have asked an adults permission.

I will ask permission to bring a USB memory stick into school and I will virus scan the memory stick before copying over any files.

- I understand that I am responsible for my actions, both in and out of school.
- I understand that the school also has the right to take action against me if I break any of the above rules, or if I take part in cyber bullying.
- I understand that if I break any of the above rules then I am breaking the E-Safety agreement and I may be banned from the independent use of technology in school.

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